

CLACKAMAS COUNTY FAIR BOARD

May 13, 2021

MINUTES

Horning Hall

4:30PM

1. CALL TO ORDER

- a. President Gary Linton called the meeting to order at 4:30pm. Fair Board Directors in attendance included, Vice President Matt Bunch, Secretary, Raeline Kammeyer, Lauren Humphreys, Shirley Haney Byrne and Dan Sandberg.

CCFEC staff included Laurie Bothwell, Executive Director, Tyler Nizer, Marketing and Vendor Coordinator and Accountant, Wanda Conlin.

Guests included Mark Shull, Clackamas County Commissioner, Allegra Willhite, BCS Deputy Director, Commissioner Shull's Guest, Oksana Bell, Dave Burke, CRA President, Matt Stewart, Overall Livestock Superintendent, Diana Thacker, 4H Boer and Meet Goat Superintendent and Tim Thacker, Clackamas County Junior Livestock Auction Manager.

2. CITIZEN COMMUNICATION

- a. Correspondence - Nothing Presented
- b. Citizen Testimony

Matt Stewart, recommended to the Fair Board to hold the County Fair for 4H and FFA Youth. Preliminary numbers for youth are down. Matt also suggested smaller tents instead of the Tent-Structures to help with the Fairs Budget.

Tim Thacker also recommended for the Fair Board to host the fair for the 4H and FFA Youth. Shirley needs to know the official capacity in the Ely Barn. She also said that they will make a final decision on May 27th for the 4H Horse Fair held in July. They will have no horse stall and no overnight stays.

Lauren mentioned that we need to have the updated guidance for 4H from the Oregon Health Authority.

Tim mentioned that 4H Kids will have restrictions. Concerns for FFA is a bigger issue.

3. CONSENT AGENDA (Motions Needed)

- a. Minutes from the April 14, 2021 Fair Board Meeting – Matt moved to approve the minutes as published. Shirley seconded the motion. All in favor, motion carried.
- b. Minutes from the April 27, 2021 Fair Board Special Meeting – Dan moved to accept the minutes as published. Matt seconded the motion. All in favor, motion carried.

4. UPDATES

- a. Executive Director Report – No report given.
- b. Fair Board Individual Reports – Nothing reports given.
- c. Fair Board Committee Reports
 - i. Facilities – No report given.
 - ii. Finance – No report given.
 - iii. Human Resources – No report given.
 - iv. Rodeo Committee – Matt reported that the Rodeo Committee is moving forward with a Stand-Alone Rodeo or with the Fair. Committee as a work party schedule for May 15th at the Rodeo Arena area.
- d. Commissioner Report – Commissioner Shull reported on HB656-8, I205 Tolling Bill. ODOT, METRO supports this bill. HJR18 Regular Session will terminate the 20-03 Emergency Order Declaration due to Covid-19. He also mentioned his concerns about homelessness in our County.
- e. CCF Improvement Foundation Report – Nothing new to report.

5. OLD BUSINESS

- a. Bills for review, April 1-30, 2021 – No comments.
- b. Budget 2020-21 and 2021-22 – No comments.
- c. Clackamas County Fair & Rodeo – The “drop dead” date to decide to move forward will be at on June 10 at the next Fair Board Meeting. Laurie is planning for a “modified” Fair for 4H & FFA Youth. The Rodeo will be produced as well. Lauren requested a budget of what fair would look Like if there were limits on capacity. Also, would masks be required and what extra cleaning requirements would staff have to do.
- d. COVID-19 – Governor Brown announced that starting on May 21st, Counties will be able to move down to Lower Risk when 65% of County residents 16 and older receive first dose and submit plan to close vaccine equity gaps. Once the entire State reaches 70% of the population 16 and older the State may fully reopened.
- e. Drive-In Movie Theatre – There was a small hiccup with footing design but still optimistic of a late June opening. Still going to partner with Canby Cinema 8.
- f. Jurassic Adventure – This was a successful turn key event that helped bring in some revenue for our facilities.
- g. Press Policy – Matt moved to accept the Press Policy as written. Shirley seconded the motion. All in favor, motion carried. Policy will be added in the CCFEC Policy Binder and the Fair Board Bylaws.
- h. Service District – Gary and Laurie met with Patrick Sieng, Public Affairs Counsel, to discuss the potential of hiring his firm to help the Board form a Service District.
- i. Sprinkler System for 4H Hall – One bid received and waiting on two more to come in, already met with them and they will send bid in next week.
- j. Website – The new website is live; they waived the cost of the website due to the length of time it took them to complete. Still putting together information on the secondary pages but we are working on that and will complete soon.
- k. Winter Storm Damage Clean-up – The power pole assessment is being performed now and we will get results soon. We are working on a bid for the trees, there is just some details on the bid we would like to accept that we need to work through. Fencing bid has come in and we are working with the county insurance to be reimbursed for the damages.
- l. Other Old Business – Nothing Presented.

6. NEW BUSINESS

- a. American Rescue Plan Act (ARPA) – On March 23rd Laurie sent letters to Senator Bill Kennemer and Christine Drazen to request much needed funds for CCFEC. Senator Kennemer is allocating \$3,040,800 to build the Livestock Barn and the RV Park. Representative Drazen is allocating \$1,750,000 for the Livestock Barn for a total of \$4,790,800.00.

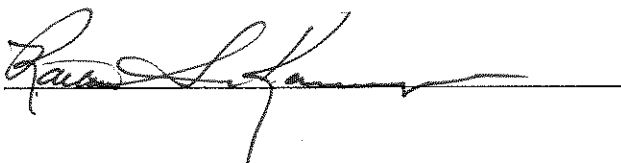
7. GOOD TO THE ORDER

- a. Check signers for Thursday, May 19, will be Dan and Lauren. Check Signers for June 3rd will be Lauren and Raeline.
- b. Board Member Comments – Gary thanked all the Volunteers who helped with the Rodeo area cleanup. Gary also mentioned that he would like the Maintenance Staff to take more pride in the facility. Find a piece a paper on the grounds, pick it up. Dan suggested incentives for employees and meet with fair board members on a regular basis. Gary asked to table this topic to new business at the next fair board meeting.
- c. Next Fair Board meeting will be June 10, 2021 at 4:30pm in Horning Hall.

8. ADJOURNMENT

With no further business to come before the Board, Gary moved to adjourn at 5:52pm.

Respectfully Submitted



, May 13, 2021