

CLACKAMAS COUNTY FAIR BOARD

June 10, 2021

MINUTES

Horning Hall

4:30PM

1. CALL TO ORDER

- a. President Gary Linton called the meeting to order at 4:30pm. Fair Board Directors in attendance included, Vice President Matt Bunch, Secretary, Raeline Kammeyer, Lauren Humphreys, Shirley Haney Byrne and Dan Sandberg.

CCFEC staff included Laurie Bothwell, Executive Director, Tyler Nizer, Marketing and Vendor Coordinator and Wanda Conlin, Accountant.

Guest included, Diana Thacker, 4H Boer and Meet Goat Superintendent, Tim Thacker, Clackamas County Junior Livestock Auction Manager, Clay Rhodes, Jim Williams, Matt Stewart, and Ken Humberston.

2. CITIZEN COMMUNICATION

- a. Correspondence – Nothing Presented.
- b. Citizen Testimony – Nothing Presented.

3. CONSENT AGENDA (Motions Needed)

- a. Minutes from the May 13, 2021 Fair Board Meeting – Lauren moved to approve the minutes as published. Raeline seconded the motion. All in favor, motion carried.

4. UPDATES

- a. Executive Director Report – No report given.
- b. Fair Board Individual Reports – Nothing reports given.
- c. Fair Board Committee Reports
 - i. Facilities – No report given.
 - ii. Finance – No report given.
 - iii. Human Resources – No report given.
 - iv. Rodeo Committee – Matt reported that the Rodeo Committee is interested with a Stand-Alone Rodeo or with the Fair. Current break event budget at 25%. He hopes to be able to scale down the VIP. VIP will be for sponsors and the Cowboy will have a separate area to eat.
- d. Commissioner Report – Not in attendance.
- e. CCF Improvement Foundation Report – Nothing new to report.

5. OLD BUSINESS

- a. Bills for review, April 1-30, 2021 – No comments.
- b. Budget 2020-21 and 2021-22 – No comments.
- c. Clackamas County Fair & Rodeo – Laurie is planning for a “modified” Fair for 4H & FFA Youth. The Rodeo will be produced as well. Raeline moved to produce the County Fair and Rodeo has suggested by management. Dan seconded the motion. Motion carried 6-0. All in favor, Shirley, Lauren, Dan, Matt, Raeline and Gary.
- d. COVID-19 – Laurie reported that Governor Kate Brown intends to fully reopen Oregon by the end of June.
- e. Movie Theatre- Behind Schedule and hoping to be breaking ground.
- f. Service District – No update.
- g. Sprinkler System for 4H Hall – 4 bids were received and one was selected. Would like to have the sprinklers installed in 4H Hall and then connected to water source after the Fair. Look into

paying half for the installation and then half when connection is complete and system is operational the other half will be paid.

- h. Other Old Business – Dan would like to have an appreciation lunch with the Grounds People. Gary requested for this to be added to the September Fair Board meeting.

6. NEW BUSINESS

- a. Joint Meeting with the County Commissioners has been scheduled for July 13th. Location to be determined.
- b. Fair Board Budget work session will be held on June 25 at 10:30 am.
- c. Fair Board Special Meeting will be held on June 25 at 12pm. Lunch will be provided.

7. GOOD TO THE ORDER

- a. Check signers for Thursday, June 18th, will be Reline and Gary. Check Signers for July 5th will be Matt and Lauren.
- b. Board Member Comments – Nothing presented.
- c. Next Fair Board meeting will be July 8, 2021 at 4:30pm in Horning Hall.

8. EXECUTIVE SESSION

PERS ORS. 192.660(2)(a) To consider employment of a public officer, employee, staff member or individual agent. To consider employment of a public officer, employee, staff member or individual agent. Lauren moved, seconded by Shirley to move into Executive session at 5:41. All in favor motion carried.

9. RECONVENE TO REGULAR SESSION


At 6:11pm motion by Lauren seconded by Raeline to reconvene to regular session.

10. NEXT FAIR BOARD MEETING

Thursday, July 8, 2021 at 4:30pm in Horning Hall.

11. ADJOURNMENT

With no further business to come before the Board, Matt moved to adjourn at 6:12 pm. Dan seconded the motion. All in favor, motion carried.

Respectfully Submitted  _____, July 8, 2021