

CLACKAMAS COUNTY FAIR BOARD
SPECIAL MEETING
Friday, June 25, 2021
MINUTES

1. CALL TO ORDER

- a. President Gary Linton called the meeting to order at 12:08pm. Fair Board Directors in attendance included, Vice President Matt Bunch, Secretary, Raeline Kammeyer, Lauren Humphreys, Shirley Haney Byrne and Dan Sandberg.

CCFEC staff included Laurie Bothwell, Executive Director and Wanda Conlin, Accountant.

2. NEW BUSINESS

- a. Budget 2020-21 and 2021-22 Laurie presented the proposed 2021-22 Budget. Dan moved to accept the proposed 2021-2022 fiscal budget with additional funds being added to cover salaries for additional staff if needed per recommendation by HR committee but left to the discretion and responsibility of the Executive Director. Matt seconded the motion. All in Favor, motion carried.
- b. Meeting with County Commissioners will be July 13th at the Red Soils Campus in Oregon City.
- c. New Building - Facilities Committee met on June 24 to list ideas for the building.
- Find out process for county requirements
 - Size of building 140 feet by 350 feet
 - Roll up doors every other bay after the first forty feet of building
 - Community room, bathroom, office, and storage front of building
 - Showers and bathrooms in larger area of building (6 showers in each with toilets)
 - Concrete floors
 - 4-foot concrete short walls
 - AC and heat in front of building
 - Ventilation (big fans like in Costco large area of building for air circulation)
 - Possible food preparation area in community room
 - Stand by generator for emergency situations in case of power loss
- d. Infrastructure – First step to locate current infrastructure and determine what updates will be required for building. Request Funding assistance from County for evaluation and completing needed upgrades to infrastructure.
- e. Fair Board Meeting Date Change – Raeline moved for the monthly Fair Board meeting date be changed to the third Wednesday of the month at 4:30, pending verification from Clackamas County Commissioner Tootie Smith that this will work for her schedule. The fair board bylaws will need to be updated. Shirley seconded the motion. All in favor, motion carried.

3. GOOD TO THE ORDER

Nothing Presented.

4. ADJOURNMENT

With no further business to come before the Board, Dan moved to adjourn at 12:10pm.

Respectfully Submitted , July 8, 2021