

# CLACKAMAS COUNTY FAIR BOARD

July 8, 2021

4:30PM - Horning Hall

## MINUTES

### 1. CALL TO ORDER

- a. President Gary Linton called the meeting to order at 4:32pm. Fair Board Directors in attendance included, Secretary, Raeline Kammeyer, Lauren Humphreys and Dan Sandberg. Vice President Matt Bunch, Shirley Haney Byrne were not able to attend.

CCFEC staff included Laurie Bothwell, Executive Director, Tyler Nizer, Marketing, Vendor Coordinator and Wanda Conlin, Accountant.

Guest included, Allegra Willhite, Rodeo Committee President Joe Bates, Rodeo Committee Members Clay Rhodes and Jim Williams, Rodeo Associate Members, Sandy Shue, Chris Tromel. Patrick Sieng, Director of Strategic Partnerships for Public Affairs Counsel, and Dillion Fredrick, Public Affairs Counsel to talk with the Fair Board about Special Districts

### 2. CITIZEN COMMUNICATION

- a. Correspondence – Nothing Presented.
- b. Citizen Testimony – Nothing Presented.
- c. Patrick Sieng updated the Board about the FEMA funding and the steps to form a Service District Formation.

### 3. CONSENT AGENDA (Motions Needed)

- a. Minutes from the June 10, 2021 Fair Board Meeting – Raeline moved to approve the minutes as published. Lauren seconded the motion. All in favor, motion carried.
- b. Minutes from the June 25, 2021 Fair Board Special Meeting– Lauren moved to approve the minutes. Dan seconded the motion. All in favor, motion carried.

### 4. UPDATES

- a. Executive Director Report – Laurie reported on the plans for the County Fair and the need for more employees.
- b. Fair Board Individual Reports – Discussion took place regarding the open position on the Fair Board. Raeline moved to move forward with filling the position to the end of the term for that position. Gary seconded the motion. Vote 3-1, motion carried.
  - i. Facilities – A joint meeting with the Foundation Board and the Facilities Committee is scheduled for July 21<sup>st</sup>. Discussion took place in regarding to responsibilities of the Fair Improvement Foundation and the Facilities Committee.
  - ii. Finance – No report given.
  - iii. Human Resources – No report given.
  - iv. Rodeo Committee – Dave Burke has scheduled several work parties on Saturday. St. Paul sold out of tickets every night and one afternoon.
- c. Commissioner Report – Not present.
- d. CCF Improvement Foundation Report – No report given.

### 5. OLD BUSINESS

- a. Bills for review, June 1-30, 2021 – No comments.
- b. Budget 2021-22 – No Comments.
- c. Clackamas County Fair & Rodeo – Laurie and staff are behind but working hard to be ready on time. Laurie is grateful for the Rodeo Committee and Volunteers who have been working down in the Rodeo Arena. She also thanked Gary for his hard work building and staining the new fence.

- d. Drive-In Movie Theatre- Concrete needs to cure before continuing and area will be fenced off from public access.
- e. Joint meeting with the County Commissioners - Date for informal dinner with the Commissioners will be July 21. Location and time of meeting to be determined.
- f. Fair Boar Regular Meeting Date Change – The Fair Board Directors agreed to move their meeting date from the second Thursday of the month to the Third Wednesday of each month at 4:30pm. The new date will start in September.
- g. Sprinkler System for 4H Hall – Pushed to after the Fair.
- h. Other Old Business – Nothing presented.

**6. NEW BUSINESS**

- a. Blue Ribbon Award – The Fair Board unanimously agreed for the recipients to be John and Sally West.
- b. Passes for Fair Board Members was discussed.

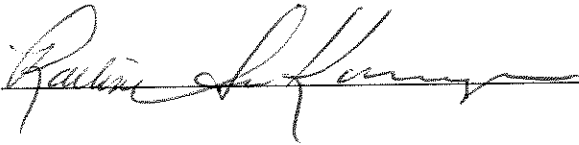
**7. GOOD TO THE ORDER**

- a. Check signers for Tuesday, July 20<sup>th</sup>, will be Dan and Raeline. Check Signers for Thursday August July 5<sup>th</sup> will be Dan and Lauren.
- b. Next Fair Board meeting will be Thursday, August 12,2021 at 4:30pm in Horning Hall.

**8. ADJOURNMENT**

With no further business to come before the Board, Loren moved to adjourn at 6:05 pm. Dan seconded the motion. All in favor, motion carried.

Respectfully Submitted



, August 12, 2021