

CLACKAMAS COUNTY FAIR BOARD

August 12, 2021

4:30PM – Horning Hall

AGENDA

1. CALL TO ORDER

- a. Roll Call a. President Gary Linton called the meeting to order at 4:31 pm. Fair Board Directors in attendance included, Vice President Matt Bunch, Secretary, Raeline Kammeyer, Lauren Humphreys, Shirley Haney Byrne and Dan Sandberg.

CCFEC staff included Laurie Bothwell, Executive Director, Tyler Nizer, Marketing and Vendor Coordinator and Wanda Conlin, Accountant.

Guests included Eileen Stein, Clay Rhodes, Rodeo Court and their Chaperone.

2. CITIZEN COMMUNICATION

- a. Correspondence - none
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to there (3) minutes. (Comments shall be respectful and courteous to all.) - none

3. CONSENT AGENDA (Motions Needed)

- a. Minutes from the July 8, 2021 Fair Board Meeting – Dan moved, Matt seconded to approve the minutes as published. All in favor – motion carried.

4. TEMPORARY ADJOURNMENT

- a. Fair Board will Tour the Canby Plumbing Property located across the street from the Fair Office. Adjourned at 4:40 pm

5. RECONVENE TO REGULAR SESSION – reconvened at 4:56 pm

6. UPDATES

- a. Executive Director Report – Fair 2021 – FEMA dollar of \$100,030 for Ice storm damage of Phase 1 that was for limbs/trees was approved and we should be receiving the funds soon. Making lots of signs for the Fair. We will have to follow the Mandate of Masking indoors. We will be listening for any other updates or requirements dealing with Covid-19 requirements. FEMA Dollars didn't have amount
- b. Fair Board Individual Reports – Lauren reported that she is working on the Kick-Off party that will be held on August 14 at 6 pm on Rodeo Way.
- c. Fair Board Committee Reports
 - i. Facilities – Tyler will provide information to Dan about contacts.
 - ii. Finance - none
 - iii. Human Resources - none
 - iv. Rodeo Committee – Matt reported on work party that was held on Saturday with a meeting on Monday
- d. Commissioner Report - none
- e. CCF Improvement Foundation Report - none

7. OLD BUSINESS

- a. Bills for review – July 1-31, 2021 – no comments
- b. Budget 2021-22 – no comments
- c. Clackamas County Fair & Rodeo – Fair is on target – moving forward with setup
- d. Drive-In Movie Theatre – need to block off area where concrete was poured during fair.

- e. Livestock Barn Construction Committee – working with county
- f. Sprinkler System for 4H Hall – will proceed after the fair for installation of sprinkler system
- g. Fair Board Passes – given out to the fair board
- h. Other Old Business - none

8. NEW BUSINESS

- a. Board Member Assignments for oversight during the Fair – Gary assigned oversight to fair board members. Dan – Livestock; Lauren – parking/camping; Shirley – Pioneer Village; Raeline- Vendors; Matt – VIP/rodeo; Gary – overall
- b. Research lease to own Plumbing Property with the County. It was moved by Matt and seconded by Dan. All in favor. Motion passed

9. GOOD TO THE ORDER

- a. Check Signers for August 19, 2021, will be everyone since we are at the fair and September 3, 2021 will be Dan and Raeline
- b. Board Member Comments
- c. Next Fair Board Meeting will be Wednesday, September 15, 2021 at 4:30 pm

10. TEMPORARY ADJOURNMENT

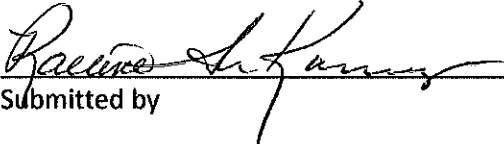
- a. The Fair Board will adjourn their Monthly Board meeting to interview the two applicants for the open Fair Board position. - adjourned at 5:45 pm

11. EXECUTIVE SESSION PER ORS 192.660(A)

12. RECONVENE TO REGULAR SESSION

- a. Fair Board will reconvene to their Month Board meeting and make a recommendation to the Board of County Commissioners for approval. Reconvened at 6:47 pm.
- b. Matt moved and Shirley seconded to submit Loren Bell for the open position on the fair board. Motion passed 6-0.

13. ADJOURNMENT Matt move to adjourn Dan seconded the motion. Meeting adjourned at 6:50 pm.


Submitted by

9-15-21

Date