



CLACKAMAS COUNTY FAIR BOARD
Special Meeting
September 22, 2021
10:30 AM – Main Lawn Complex
Minutes

1. CALL TO ORDER

a. Roll Call

Meeting was called to order at 10:32 by President Gary Linton. Fair Board Directors in attendance included, Vice President Matt Bunch, Secretary, Raeline Kammeyer, Lauren Humphreys, Shirley Haney Byrne and Dan Sandberg. Staff included Wanda Conlin.

b. Guests

Guests in attendance was Laurie Bothwell, Jim Williams.

2. CITIZEN COMMUNICATION

a. Correspondence – none

b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to there (3) minutes. (Comments shall be respectful and courteous to all.) - none

3. CONSENT AGENDA (Motions Needed)

a. Minutes from the September 15,2021 Fair Board Meeting

b. Minutes from the September 17, 2021 Special Meeting

Matt moved to accept the minutes as presented. Dan seconded the motion.

Motion passed (5-0)

5. OLD BUSINESS

a. State funds granted for Livestock Building and RV Park-

i. The board would like to appoint Wanda Conlin as the contact person for the AARP state funding and FEMA. Wanda will receive all correspondence and report back to the board. This appointment is temporary until the Executive Director position has been filled. Gary moved. Raelene seconded the motion. Motion Passed (5-0).

ii. Gary reported that the money is not required to go to the foundation, but feels that it should still go there and he would like to meet with Steve Nielsen to verify. Raelene will get Gary his contact information. It was the consensus of the board to have the State Grant funds for the building be deposited into the Fair Improvement Foundation account.

b. Joint Meeting with Commissioners- Gary reported that the joint meeting with the commissioners will be held on October 20th in horning hall at 5:00 pm if the roof is not leaking.



- c. Workshop on the new building- Gary would like to have a livestock barn building workshop to get a plan before the joint commissioners meeting. The items to discuss are how big, where are we putting it, and identify the infrastructure. Dan will coordinate with the building committee members including representatives from the county on pre-construction site analysis.

5. New Business

- a. Staff Appreciation-Fair board would like to have a monthly luncheon with the staff. Gary would like to see more interaction with all staff going forward. Shirley suggested the 1st Friday of each month at 11:00. Shirley motioned; Matt seconded the motion. Motion passed (5-0)
- b. New fair board member positions will be open at the beginning of the year. You must post open position applications at least 90 days prior to term starting. Members whose positions are ending will need to reapply. Wanda will post open positions on the website.

8. EXECUTIVE SESSION

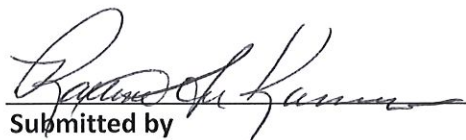
Per ORS 192.660 (2)(a) To consider employment of a public officer, employee, staff member or individual agent. Gary moved to adjourn to executive session at 10:47 am. Lauren seconded the motion.

9. RECONVENE TO REGULAR SESSION

- a. Board Member Comments- Reconvened to regular session at 12:10 pm. No decision was made, and Laurie Bothwell declined to make a statement when offered. Then later requested to make a statement. She will be given an opportunity later.
- b. Next Fair Board Meeting will be Wednesday, October 20, 2021 Horning Hall (4:30pm)

10. ADJOURNMENT

Meeting was adjourned at 12:12 pm

Submitted by 

10/13/21
Date