



## CLACKAMAS COUNTY FAIR BOARD

April 6, 2022

4:30 p. m. HORNING Hall

### Minutes

#### 1. Call to Order

a. Roll Call– Meeting was called to order at 4:30 pm by President Gary Linton. Present was Vice President Matt Bunch, Secretary Raeline Kammeyer, Directors Dan Sandberg, Loren Bell and Lauren Humphreys. On phone was Shirley Haney-Byrne. Staff Present was Executive Director, Brian Crow and Accountant, Wanda Conlin.

b. Guests – Elieen Stein, BCS of Clackamas County, Jeff Jorgensen and Steve Bloemer of Clackamas County Facilities and Clay Rhodes, Secretary of the Rodeo Committee.

c. Addition of Late Items - none

#### 2. Communications

a. Correspondence - none

b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none

#### 3. Consent Agenda

a. Minutes from the March 16, 2022, Fair Board Meeting = Loren B moved and Lauren H seconded to accept the minutes. Motion passed

b. Revenues and Warrants - none

#### 4. Updates

a. Executive Director Report – Brian Reported on the addition of the Fair App, Fair Cleaning Crew, Business Oregon Grant Application and various events taking place.

b. Fair Board Individual Reports – Shirley shared that she is seeing Covid 19 in the rear view mirror and that things are moving back to normal.

i. Facilities – Dan reported that there has been no meeting.

Updated on building project – Steve Bloemer, Project Manager for Building, reported where we are at in the process and what to expect in a timeline in other steps towards construction. Will continue to give updates to Dan. Dan, Brian (from CC FEC), Steve and



Dan Robertson (from CCFM) will be on the evaluation committee. Eileen Stein from BCS volunteered to be an alternate or additional score if needed. She will be a non-scoring observer if neither of those positions are required.

ii. Rodeo Committee – Matt reported that they will begin working on the Roping Chute.

d. Commissioners Report - Eileen Stein reported that the CCFEC will be moving from under the jurisdiction of the BCS to Economic Development. She is not sure of the date when this will happen.

## **5. Old Business**

a. Bills for review- March 1-31, 2022 – will be reviewed at the next meeting on April 20, 2022.

b. Budget 2022-2023 – Will be reviewed at our next meeting on April 20, 2022

c. Policy Manual update – Wanda reported that is being updated.

d. IGA – The formal agreement was sent to the County and is in the process of approval from the BCC.

e. Bleachers- Bullpen – Lauren gave a report on the purchase of new bleacher for the Bullpen. Brian presented the cost of bleachers with seats and bleachers with solid back rests. After discussion of the two different types of Bleachers, Matt moved, and Lauren seconded to purchase the bleachers with the seats for \$186,212. Motion passed.

## **6. New Business**

a. Fair Board Meeting Dates – Update - Dan moved, and Loren B seconded to move our meeting to only once a month beginning in May on the third Wednesday. Motion passed.

b. Infrastructure Location – Steve Bloemer reported the process and procedures in Updates.

c. Bank Accounts and Signers – Discussion was held on moving our accounts to Columbia Bank from US Bank. Matt moved and Loren B. seconded the motion to move our accounts to Columbia Bank. Motion Passed.

d. Bleacher Rental Donation – Request was present from the Oregon Junior Holstein Association to have the cost of the bleachers waved that are used for the educational and teaching of various activities to youth interested in the Dairy industry. Dan moved, and Raeline seconded the motion to have the fee waved for this event. It was also requested that Brian review the equipment rental agreement. Motion passed.

e. Fire District Donation – Reviewing this request, Lauren H. moved and Matt seconded to table this motion till our next meeting. Motion passed.

f. ARPA Funds Project Identification – Wanda explained that we need to inform the County on what we were going to identify for project allocation of funds. It was determined that these funds

would be going towards the purchase of the new bleacher in the Bull Pen. The amount of funds was \$166,560.

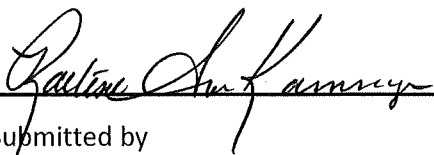
**7. GOOD TO THE ORDER**

a. Check Signers for May 5<sup>th</sup> will be Raeline and Lauren H and Raeline and Lauren H on May 20th, 2022

b. Board Member Comments - none

**8. Next regular fair board meeting on Wednesday April 20, 2022 4:30 Horning Hall**

**9. Adjourn** – Meeting was adjourned at 5:42 pm

  
Submitted by

4-20-22

Date