

CLACKAMAS COUNTY FAIR BOARD

May 18, 2022

4:30 p. m. HORNING Hall

Minutes

1. Call to Order

a. Roll Call – Meeting was called to order at 4:32pm by President Gary Linton. Present at the meeting was Vice President Matt Bunch, Secretary Raeline Kammeyer, Directors Shirly Bryne, Lauren Humphreys, and Dan Sandberg. Excused was Director Loren Bell. Office staff present was Executive Director Brian Crow and Accountant Wanda Conlin.

b. Guests - none

c. Addition of Late Items - none

2. Communications

a. Correspondence - None

b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all)

3. Consent Agenda

a. Minutes from the April 20, 2022, Fair Board Meeting – Minutes were reviewed by Board. Dan moved and Shirly seconded to approve the minutes as presented. Motion passed.

b. Financial Report – Wanda gave the board a report on our financials

4. Updates

a. Executive Director Report – Brian reported on the progress being made on the upcoming events and the planning being completed towards the fair.

b. Fair Board Individual Reports - None

c. Fair Board Committee Reports

i. Facilities – Progress is being made on the building site.

Update on building project – Selection of the Building RFP was given to LRS

ii. Rodeo Committee – Matt reported that the Roping Chutes is being constructed

d. Commissioners Report - none

5. Old Business

- a. Bills for review- April 1-30, 2022 – Reviewed the bills for April
- b. Budget 2022-2023 – Set Final Work Session – Meeting was set for May 26th at 4:30 pm in Horning Hall for the Fair Board to review.
- c. Policy Manual update – Still reviewing and updating the manual.

6. New Business

- a. None

7. GOOD TO THE ORDER

- a. Check Signers for June 3, 2022, will be Matt/Gary and June 17, 2022, will be Dan/Loren.
- b. Board Member Comments - none

8. EXECUTIVE SESSION

- a. Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents.

Meeting was adjourned at 5:09 pm and reconvened at 5:31 pm.

Motion was made by Lauren H. and Matt seconded it to allow the Executive Director discretion on subject matter discussed in executive session. Motion passed.

9. Next regular fair board meeting on Wednesday June 15, 2022, 4:30 Horning Hall

10. Adjourn was at 5:33 pm

Raeline Kammy

June 15, 2022

Submitted by

Date