

CLACKAMAS COUNTY FAIR BOARD

June 15, 2022

4:30 p. m. HORNING Hall

Minutes

1. Call to Order

a. Roll Call – Meeting was called to order by President Gary Linton at 4:30 pm. Board members present were Vice President, Matt Bunch; Secretary, Raeline Kammeyer; Directors; Lauren Humphreys, Shirley Haney-Byrne, Loren Bell and excused absence Dan Sandberg. Staff Brian Crow, Executive Director and Wanda Conlin accountant.

b. Guests – Tootie Smith, BCC Chairmen and Eileen Stien from BCS.

c. Addition of Late Items - none

2. Communications

a. Correspondence - none

b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none

3. Consent Agenda

a. Minutes from the May 18, 2022, Fair Board Meeting – Loren B. moved to accept the minutes as presented. Lauren H. seconded the motion. Motion passed.

b. Financial Report – Wanda reported that we are in a good position for fair and our income is on target.

4. Updates

a. Executive Director Report – Bleacher's foundation is moving forward for the Bull Pen. The tree in the area will be removed and ground leveled. Purchased our own gray water tanks for vendors to rent. Renaissance Faire was sold out for both weekends.

b. Fair Board Individual Reports - none

c. Fair Board Committee Reports

i. Facilities

Update on building project- Building project by LRS was presented with timeline for construction of the facility. We are moving forward.

ii. Rodeo Committee – Matt reported that the new Roping Chute was under construction. Work dates are July 13th Wednesday at 5 pm, July 27th Wednesday at 5 pm, August 3rd Wednesday at 5 pm, August 13th at 8 am, August 14th at 8 am (if needed)

d. Commissioners Report – Tootie reported on the elections. She also discussed the cost of construction is extremely high and that some projects are being placed on hold. Pleased with how we are moving forward with our building process.

5. Old Business

a. Bills for review- May 1-31, 2022 – Reviewed the various bills for May.

6. New Business

a. 22-23 Budget Approval – Matt moved, and Shirley seconded to approve the 22-23 budget that was submitted. Motion passed.

b. Community Service Agreement with Clackamas County – Acknowledgement – Document was reviewed and accepted.

c. Credit Card request – Director is asking for 3 individual cards after transfer to Columbia Bank is completed – Matt moved, Loren B. seconded that the Executive Director have 3 individual credit cards. Motion passed.

d. Compensatory Time Policy – Director is requesting policy be approved for compensatory time for employees. Shirley moved, and Matt seconded for the Executive Director to develop I policy recommendations for Compensatory Time. Motion passed

e. Kickoff Party Discussion – Do we want to present this again? – Discussion and recommendations were present and will discuss it with the Rodeo Committee.

7. GOOD OF THE ORDER

a. Check Signers for June 20, will be Raeline and Brian and July 5, 2022, will be Raeline and Brian.

b. Board Member Comments - none

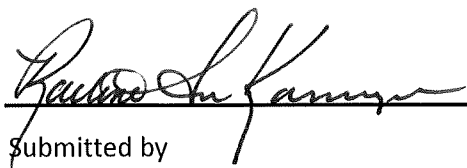
8. EXECUTIVE SESSION

a. Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents. Moved to executive at 5:31 pm. Returned to regular session at 5:47 pm

Recommendation by Fair Board was to have Brian to draft/write a letter over concerns to individual. Entire Fair Board will sign letter.

9. Next regular fair board meeting on Wednesday July 20, 2022, 4:30 Horning Hall

10. Adjourn – meeting was adjourned at 5: 52 pm.


Submitted by

7-20-22

Date