

CLACKAMAS COUNTY FAIR BOARD

July 20, 2022

4:30 p. m. HORNING Hall

Minutes

1. Call to Order

a. Roll Call – Meeting was called to order at 4:30 pm by President Gary Linton. Present were Vice President, Matt Bunch; Secretary, Raeline Kammeyer; Directors: Dan Sandberg, Shirley Haney-Bryne, Loren Bell and Lauren Humphreys was excused. Office Staff present were Executive Director, Brian Crow and Accountant, Wanda Conlin.

b. Guests – BCC Chairperson, Tootie Smith; Assistant Director, Sarah Eckman of Department of Transportation and Development; Rodeo Court; Princess Mikayla Bolle of McMinnville; Princess Jessica Lincoln of Hillsboro; Queen Alexis Goughnour of St. Paul and their Chaperone, Cheri Cuttsforth. 4H Guests

c. Addition of Late Items - none

2. Communications

a. Correspondence - none

b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all)

3. Consent Agenda

a. Minutes from the June 15, 2022, Fair Board Meeting – Matt moved, and Loren B. seconded the motion to accept the minutes as presented. Motion passed.

b. Financial Report – Wanda reported that we are now receiving billings from the County Electricians.

4. Updates

a. Rodeo Court Introductions – Rodeo Court gave a brief description of the various events that they have attended representing Clackamas County. The also gave information on their backgrounds.

b. Executive Director Report – Brian reported that both the Harefest and Wildhare Festival was greatly successful and that there is a possibility of future expansion of concerts for next year. He also reported that the concrete platform for the new bleacher in the Rodeo Arena are on track to be here. Maintenance is working on replacing new boards in the stands. We are also sold out

on spaces for Vendors during the fair. We also received a grant from the Small Business of Oregon for \$277,000.

i. WFA Conference Jan 15 to 18 – Brian informed us of the Conference and asked that we block out those dates. It will be held in Reno, NV.

c. Fair Board Individual Reports – Shirley is working on the Horse Fair and stressed that we need to communicate to the various events that they need to do a better job of cleaning up. Otherwise, everything is moving forward

d. Fair Board Committee Reports

i. Facilities – Dan reported that Sarah Eckman will be replacing Eileen Stein of the building committee and will also be our liaison to the County.

Update on building project – There was a walk-a-round with LRS to see the grounds and considerations that they may need for the construction project.

ii. Rodeo Committee – Matt reported that there are work parties scheduled from now till fair. The New Roping Chute has been worked on and working on the other Chutes.

e. Commissioners Report – Tootie reported that the construction of the new Court House is moving forward with no taxes raised for it.

5. Old Business

a. Bills for review- June 1-30, 2022 – Board reviewed the bills for June. No questions.

6. New Business

a. Historical Society Request- A request from the Historical Society was submitted. The Board recommended that Brian use his discretion as Executive Director.

b. Board Assignments for fair:

i. Rodeo - Matt

ii. Livestock - Gary

iii. Vendors – Raeline and Loren

iv. Campground - Loren

v. Entertainment - Lauren

vi. Volunteer Support – Shifts – Dan if possible, will be lead and the rest of the board will fill in.

c. Other – 4H is concerned about the new way of entrance to the fair. Concerns about receiving tickets instead of wristbands. Brian informed them that he had been in communication with Wendi and Jan for awhile and they agreed to the new method. We asked them to take their concerns to them if they have questions.

7. GOOD OF THE ORDERr

a. Check Signers for August 5, will be Shirley and Gary, August 19, will be the Fair Board and August 26, will be Raeline and Matt.

b. Board Member Comments – Matt and Gary attended both of the events (Wildhare and Harefest) and was impressed on how well it was organized and received.

8. EXECUTIVE SESSION

a. Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents. Moved to executive session at 5:26pm. Returned to regular session at 5:31 pm. No decision was made.

9. Next regular fair board meeting on Wednesday September 21 4:30 Horning Hall – No August Meeting

10. Adjourn – Meeting was adjourned at 5:34 pm

Submitted By

Date