

CLACKAMAS COUNTY FAIR BOARD

September 21, 2022

4:30 p. m. MAIN PAVILION

Minutes

1. Call to Order

a. Roll Call – Meeting was called to order at 4:30 pm by President Gary Linton. Present were: Vice President, Matt Bunch; Secretary, Raeline Kammeyer; Directors; Shirley Byrne, Loren Bell, Lauren Humphreys, Dan Sandberg. Office Staff present: Brian Crow, Executive Director and Wanda Conlin, Accountant.

b. Guests – Tootie Smith, BCC Chairmen and Sarah Eckman, Department of Transportation and Development

c. Addition of Late Items - None

2. Communications

a. Correspondence - none

b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none

3. Consent Agenda

a. Minutes from the July 20, 2022, Fair Board Meeting -Moved by Loren B and seconded by Shirley to accept the minutes as presented. Lauren H. abstained due to absence at meeting. Motion carried.

b. Financial Report – Wanda reported that we still have some outstanding sponsorship monies. Still working on the financial report of earnings from the fair.

4. Updates

a. Executive Director Report – Brian reported that the Rodeo sold out on Thursday, Friday, and Saturday. We also need to consider various improvements. Sale of alcohol exceeded estimates. Canby Haunting in setting up in the 4H building and preparations for Winter Fair is starting. Reminder that the Western Fair will be in Reno on January 15 to 18. Brian encouraged Fair Board members to attend.

b. Fair Board Individual Reports - none

c. Fair Board Committee Reports

i. Facilities

Update on building project – Dan gave an update on the building project. We are moving forward with meetings and acquiring permits.

ii. Rodeo Committee – Matt reported that he will compile information on the Rodeo, Parking and VIP and present it to Brian.

d. Commissioners Report – Tootie Smith in impressed on the improvements that we have made on the progress on the building project.

5. Old Business

a. Bills for review- July 1 – August 31, 2022 – Wanda went over the bills from July and August.

6. New Business

a. Bucking Chutes Proposal – Cost estimates were presented to the Board. Matt moved and Raeline seconded for up to \$52,000 for the replacement of the Bucking Chutes from WW with the caveat of 50% from the Rodeo Association. Motion passed unanimously.

b. Bleacher Replacement Proposal – Brian present the cost of the replacement of the various bleachers in the Rodeo Arena. Lauren H volunteered to start a committee on the Bleacher Replacement Proposal. Wanda will also serve on the committee. It was recommended to have 5 to 6 people serve.

c. Northwest Youth Rodeo Assn. and High School Rodeo rental rates – Brian present concerns of the participants of both organizations during their events on the Fair Grounds. Gary volunteered to contact and present the concerns and report at the next fair board meeting.

d. Other Business – Fair Board interviews will need to be conducted.

7. GOOD OF THE ORDER

a. Check Signers for October 5 will be Shirley and Gary. October 20 will be Loren B. and Raeline

b. Board Member Comments - none

8. EXECUTIVE SESSION

a. Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents. Moved to Executive session at 5:58 pm

Reconvened to Regular session at 6:43 pm. No decision was made.

9. Next regular fair board meeting on Wednesday, October 19 – Joint Meeting with

Commissioners – Main Pavilion

10. Adjourn – meeting was adjourned 6:44 pm.