



## CLACKAMAS COUNTY FAIR BOARD

Wednesday, November 15, 2023

4:30 PM – HORNING HALL

### Agenda

#### 1. Call to Order

- a. Roll Call – Meeting was called to order at 4:30 pm by President Matt Bunch. Fair Board present were Vice President Lauren Humphreys, Secretary Raeline Kammeyer, Directors Loren Bell, Shirley Byrne and Gary Linton. Office Staff were Executive Director Brian Crow, Accountant Wanda Conlin, Marketing/Sponsorship Hanna Russell.
- b. Guests – Clay Rhodes, Rodeo Committee President, Katie Montecucco, Rodeo Court Chaperone, Rodeo Court Olivia Rees and Madison Bailey, Sandy Ricksger, Foundation Treasurer, and Laura Edmonds, Clackamas County.
- c. Addition of Late Items – none

#### 2. Communications

- a. Correspondence – Brian received concerns about the fencing around the building project that restricted the access to Rosebrook and Ely Buildings during horse competition. Brian had the construction company shrink the perimeter of the fencing to accommodate the concerns.
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none
- c. Presentation from Outside Groups – Clay Rhodes presented the 2024 Rodeo Court to the board.

#### 3. Consent Agenda

- a. Minutes from the October 18, 2023, Fair Board Meeting – Matt moved, and Lorne H. seconded to approve the minutes with correction to Lauren Humphreys name. Motion passed.
- b. September Financials – Loren B moved, and Lauren Humphreys seconded to approve the September financial report. Motion passed.

#### 4. Updates

- a. Executive Director Report – Working on getting the Winter Fair lights up and Holiday market set up. This will be only on Friday and Saturday from December 1 to 23.
- b. Fair Board Individual Reports - none
- c. Fair Board Committee Reports
  - i. Update on building project - Brian reported that ODOT has signed off on traffic study and we have received an extension of construction till December 2024. We have a hearing for approval on January 8. Once that is completed, beginning the building should begin by February 1.
  - ii. Rodeo Committee – There were no appointments. None of the candidates received 2/3 majority threshold.

iii. Rodeo Committee President Comments - Clay is really pleased with the Court and working with them.

d. Commissioners Report – Laura Edmonds will work with Brian on moving forward with the Planning Commission for construction of the building.

**5. Old Business**

a. Employee Manual – Corrections were submitted to Brian by Loren B. and Raeline for review.

**6. New Business**

a. Rodeo Committee Elections – there were no appointments. Gary asked when the committee member names were submitted for approval to the Fair Board. Clay stated that the new Rodeo Charter only required new appointments to be submitted. There were no new appointments, only current members. Gary questioned this and Matt Bunch will look into this.

**7. Good of the Order**

a. Check Signers for December 5 and 20. Raeline and Lauren H. will be the check signers on both days.

b. Board Member Comments – Gary read a statement on concerns about the selection of the New Fair Board.

c. Naomi Sommers memorial service- Saturday, November 18, 11 am at the Mormon chapel in Gladstone.

**8. Next regular fair board meeting on Wednesday, December 20 – Horning Hall**

**9. Adjourn - Meeting was adjourned at 5:15pm.**

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**Submitted by**

**Date**