



CLACKAMAS COUNTY FAIR BOARD
Wednesday, February 21, 2024
4:30 PM - HORNING HALL

Minutes

1. Call to Order Joint Meeting of the Fair Board and the Board of Clackamas County Commissioners

Meeting was called to order by Fair Board President Matt Bunch at 4:31 pm. Fair Board Present were Secretary Raeline Kammeyer, Directors; Loren Bell, Sara Magenheimer, Jake Wilson, Shirley Byrne and by zoom Vice President Lauren Humphreys. Fair Office staff included Executive Director Brian Crow, Financial Megan Meiser, Marketing/Sponsorship Hannah Russell, and Special Events Trina Smith.

- a. Roll Call - County Commissioners present were Chairwomen, Tootie Smith; Commissioners: Mark Shull and Paul Savas. Technology Technician Tony Merret and County Representative Laura Edmunds.
- b. Guests - Rodeo Committee, Clay Rhodes, Wanda Conlin, Amy and Jeremy Toder, Michell Bundy, Haley Thomas and Jim Williams.
- c. Addition of Late Items - none

2. Updates

- a. Introductions – Introductions were completed.
- b. Executive Director Report – Brian Crow presented to the Commissioners the improvements that have been made over the past year. He referenced the LED lightening improvements throughout the fairgrounds. New bucking Chutes were installed, and New Grand Entrance to the Rodeo Area was completed, replacement of sheep and goat panels.

Brian reported that we had over 343,100 visitors that attended 390 events that were held in 2023. New events in 2023 were Brewfest that raised \$12,000 for the Foundation. The Renaissance Fair is expanding by adding another weekend. There were over 36,000 that attended that event. Truewest Concerts had over 2,300 that attended. Harefest had 4,500 patrons. The fair had 103,000 attendees. Even after temperatures were over 100 degrees for several days. There was also the first time Adult Prom that was well attended. Paint and Wine Night had 35 people and Winter Faire had 5,965 people.

Brian presented goals for 2024. They were St. Patrick's Casino Night that will benefit the Foundation. FFA Horse how is returning. Knodel Gun Show and we are looking at the Celtic Festival in the fall.

Brian also shared the new branding logo for the Rodeo. The wish list for the Fairgrounds include replace the bleachers in the arena (cost projections are 500 to 650,000 to complete). Stalls need to be replaced. Paving throughout the ground, Clackamas Hall repairs are needed, and Main Pavilion needs to address repairs.

- c. Building Update – Brian gave update on projection of the construction of the New Multipurpose Building. He also went over the various revenues and grants that will be used for the building.

d. BCC/Fair Board questions and discussion. Commissioners asked several questions that were answered by Brian. These questions were about; Advertisement and the specific age groups that attended the events.

3. **Adjourn Joint Meeting** – Joint Meeting was adjourned at 5:25 pm

Fair Board reconvened for their general business meeting at 5:30 pm.

4. Communications

- a. Correspondence – Kiwanis sent a thank you to us for the use of the building for their Fundraising event.
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none
- c. Presentation from Outside Groups

5. Consent Agenda

- a. January 24, 2024, Minutes – Loren B moved to accept the minutes as presented. Shirley seconded the motion. Motion carried.
- b. Financial Report – Raeline moved to table the financial report until the March meeting. Shirley seconded the motion. Motion carried.
- c. January Check Register – Board reviewed the Check register.

6. Old Business

- a. Employee Manual – Shirley moved to Table this till the March meeting. Loren B seconded the motion. Motion carried.

7. New Business

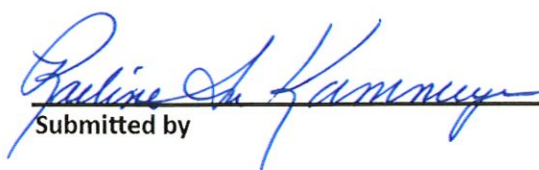
- a. Removal of Wanda Conlin as a check signer on main account - Wanda was removed from the checking account but will remain on the funds for the building.
- b. Adding Megan Meisner as a check signer on all accounts – Raeline moved to table this motion and the credit card request till the March meeting. Loren B seconded the motion. Motion carried.
- c. Credit Card for Megan Meisner - This was tabled with the motion listed above.

8. Good of the Order

- a. Check Signers
 - i. March 5 - Raeline
 - ii. March 20 Shirley / Matt
- b. Board Member Comments - Raeline informed the Board that Gary Linton appreciated the plaque the recognized his service to the Fair Board. Shirley shared that she has more information on addressing the Animal abuse situation that will be discussed at the March meeting.

9. Next regular fair board meeting on Wednesday, March 20, 2024– Horning Hall

10. Adjourn - Meetings was adjourned at 5:59 pm


Submitted by


Date