

CLACKAMAS COUNTY FAIR BOARD, Wednesday

July 17, 2024

4:30 PM – MAIN PAVILION

Minutes

1. Call to Order

a. Roll Call – Meeting was called to order by President Matt Bunch at 4:30 pm. Present were Vice President Lauren Humphreys, Secretary Raeline Kammeyer, Directors Loren Bell, Shirley Byrne, Jake Wilson and Sara Magenheimer. Office Staff present were Executive Director Brian Crow and Financial Manager Megan Miskey.

b. Guests - Laura Edmonds from Clackamas County.

c. Addition of Late Items - none

2. Communications

a. Correspondence - none

b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none

c. Presentation from Outside Groups - none

3. Consent Agenda

a. Minutes from the June 19, 2024, Fair Board Meeting - Loren B moved to approve the minutes and Sara seconded the motion. Motion passed.

b. May Financials-reviewed the financials that were presented. There were questions over the accuracy of the posting. Megan and Brian will review the amounts in question. The board suggested that we send questions directly to Brian. Loren B. moved to approve the financials with the corrections that will be reviewed at the next board meeting. Shirley seconded the motion. Motion carried.

c. June Check Register-Reviewed the check registered that was presented with the new format. Board requested changes for next meeting.

4. Updates

a. Executive Director Report – Will meet with the Clackamas Kennel Club in moving the show dates. Everyone is working on preparing for the fair and upcoming Harefest and 4H Horse Fair. Tickets sales are going very well. Volunteers will be hauling Pallet Racks for use that we acquired for free.

b. Fair Board Individual Reports – none

c. Fair Board Committee Reports

i. Update on building project – Brian will be meeting with the City of Canby for the Civil Permit. This will allow us to begin the trenching for the utilities and power lines. We don't want to start trenching before the fair due to the hazard of open trenches. We are hopeful that we will be able to start at the end of September or beginning of October.

ii. Rodeo Committee – Loren B. reported that the sponsorship dollars are way up. The Rodeo Committee is working on scheduling work improvement groups to get ready for the Fair. Various dates were discussed.

iii. Rodeo Committee President Comments - none

d. Commissioners Report – Laura Edmonds has nothing to report.

5. Old Business

a. Permit Delay Change Order – Inline Construction – Loren B moved, and Shirley seconded to table this discussion. Motion passed. Brian and Jake will meet to go over this in detail. Clarification of the contract will be reviewed. Laura Edmonds will also follow up on this.

6. New Business

a. OSU Response Letter – Discussion – Shirley will follow up on the letter. She will be attending the 4H Horse Fair.

7. Good of the Order

a. Check Signers

i. August 2 __Raeline__ ii. August 19 __Loren__

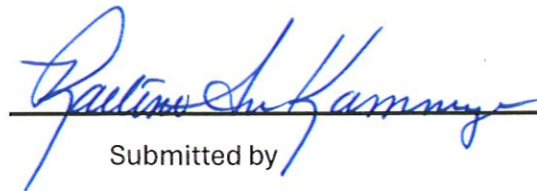
b. Board Member Comments – There will be no meeting in August due to the Fair. Next meeting will be in September.

8. Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents. Matt moved to executive session at 6:09 pm. Lauren H. seconded the motion. Motion carried. Returned to regular session at 6:45 pm.

9. Next regular fair board meeting on Wednesday, September 18 – Horning Hall.

10. Adjourn

The meeting was adjourned at 6:48 pm.



Submitted by

9.18.24

Date