

CLACKAMAS COUNTY FAIR BOARD

Wednesday, September 18, 2024

4:30 PM – Horning Hall

Minutes

1. Call to Order

a. Roll Call – The meeting was called to order by President Matt Bunch at 4:30pm. Present were Vice President Lauren Humphreys, Secretary Raeline Kammeyer, Directors Loren Bell, Sara Magenheimer, and Jake Wilson. Excused was Director was Shirley Byrne. Office Staff was Executive Director Brian Crow. No other office staff were present.

b. Guests – Matt Stewart, Livestock Superintendent

c. Addition of Late Items

2. Communications

a. Correspondence – received a thank you letters/cards from Whiskey Hill Sheep 4-H Club, from the 2025 Miss Rodeo Oregon for hosting the event and a thank you letter from OSU Extension Service for our support for the 4-H program.

b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none

c. Presentation from Outside Groups - none

3. Consent Agenda

a. Minutes from the July 17, 2024, Fair Board Meeting – Loren B. moved to approve the minutes and Jake seconded the motion. Motion carried.

b. June Financials – Brian presented the financials and reviewed them for the board. There were several questions on financials and Brian will research and respond to our questions. We will have the August and September financials at the October meeting for review.

c. July and August Check Register. – reviewed the financials. Sara moved and Lauren seconded to approve the July/August Check Register. Motion carried.

4. Updates

a. Executive Director Report

i. Open Director Positions – there are three positions for the Fair Board. Applications are due on October 31. Applications are online at the county.

ii. OFA Conference – This will be held in Redmond from October 17 to 19. If interested contact the Office for arrangements.

iii. County Fair Brief – The fair was very well attended. Not all the financials are in, but we should make \$350,000 profit. The Rodeo sold out Wednesday thru Saturday.

iv. Lobbying Efforts – Brian is participating at the State in various lobbying events for OFA State improvements for Capital Structures for Fairgrounds. He is also researching and applying for various Grants.

b. Fair Board Individual Reports – moved to Fair Board Comments

c. Fair Board Committee Reports

i. Update on building project – We have the Civil Permits and Brian is meeting with the team to determine when they will begin. Hopefully it will be the first part of October.

ii. Rodeo Committee – Loren gave a review of the committee and the changes that they will be implementing in the coming year. He commented that the committee worked very well and produced a great Rodeo. Everyone had a job/task and fulfilled those assigned tasks/jobs.

iii. Rodeo Committee President Comments - none

d. Commissioners Report - none

5. Old Business

a. Permit Delay Change Order – Inline Construction – They are reviewing the charges that they have presented to use.

6. New Business

a. Strategic Plan – Brian presented a list of 25 Projects that he wishes to complete for the coming year. The fair board reviewed the list, and some items are being worked on or have been completed. Brian gave copies of our Master Plan from 2019 to review.

b. Clackamas Kennel Club - Brian has negotiated with the Clackamas Kennel Club to change the date of their show to one week later. He also had conversations with Deschutes County Dog show to move their show up one week. Deschutes County has confirmed that they are willing to move their show. Clackamas Kennel Club has not responded to our request. Loren moved to terminate the contract with Clackamas Kennel Club and inform the Kennel Club Board of our willingness to accommodate them with this request. Jake seconded the motion. Motion carried.

7. Good of the Order

a. Check Signers

i. October 4 _Raeline___

ii. October 18 _Raeline and Loren___

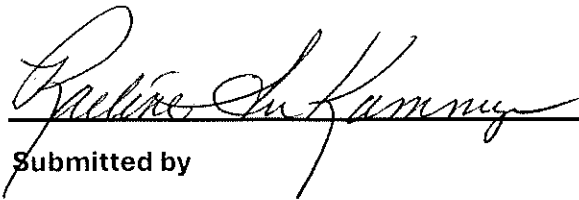
b. Board Member Comments – Raeline reviewed observations/ comments that she acquired during the fair for review. Many positive reviews from the public that she interviewed along with the various superintendents

8. Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents.

Moved to executive session at 6:28 pm returned to regular session at 7:15

9. Next regular fair board meeting on Wednesday, October 10 – Horning Hall.

10. Adjourn – Meeting adjourned at 7:16 pm


Submitted by

10/10/24

Date