

CLACKAMAS COUNTY FAIR BOARD

Wednesday, November 20, 2024

4:30 PM – Horning Hall

Minutes

1. Call to Order

- a. Roll Call – Meeting was called to order at 4:30 pm by President Matt Bunch, Vice President Lauren Humphreys, Secretary Raeline Kammeyer, Directors Loren Bell, Sara Magenheimer, and Jake Wilson.
- b. Guests – Clay Rhodes, Rodeo Committee President, Judy May, Katie Montecucco, Naomie Baily, 2025 Rodeo Court Queen, Jim Williams, Dree Warren, Izack Drazen and Laura Edmonds from the County.
- c. Addition of Late Items - none

2. Communications

- a. Correspondence - none
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none
- c. Presentation from Outside Groups - none

3. Consent Agenda

- a. Minutes from October 10, 2024, Fair Board Meeting – Loren B moved to approve the minutes presented, Jake seconded the motion. Laurne Humphreys abstained. Motion carried.
- b. September Financials – Corrected financial statements will be presented to the fair board for the board to reviewed. All Financials from our switch to online QuickBooks in January 2024 to December will be reviewed by a hired consultant. Lauren moved to table all financials until corrections are made. Sara seconded the motion. Motion carried
- c. October Check Register – no concerns board reviewed.

4. Updates

- a. Executive Director Report – Brian was recognized for Distinguish Service Award at the OFA Association conference. The Board Congratulated him on being a recipient of this award.

- i. Clackamas County ESD Agreement – Brian is working on an agreement with the ESD. It should be confirmed soon.
 - ii. Carnival RFP Results – Rainer Amusements was selected for our Carnival for 2025.
- b. Fair Board Individual Reports -Loren B, Raeline and Kristen Downs was select to forward their Board application to the County.
- c. Fair Board Committee Reports
 - i. Update on building project – Building is moving forward. We have secured permits for the Civil portion of the of the construction. We also have an extension of the finances till June 2025.
 - ii. Rodeo Committee - Loren B reported the election of Directors was present to the board. Loren and Brian will be attending the National Rodeo Finals in Las Vegas in December.
 - iii. Rodeo Committee President Comments – Clay Rhodes commented that the committee and Fair Board have developed a very good working relationship. The Committee has made significant improvements to the Rodeo. The office staff and Rodeo Directors have been attending the Chamber meeting.
- d. Commissioners Report – Mark Shull was on the selection committee.

5. Old Business

- a. Strategic Plan – Jake is researching various plans for us to consider.

6. New Business

- a. Rodeo Committee Elections - Loren B. moved to accept the two candidates Gary Warren and Dree Warren. Sara seconded the motion. Motion carried.
- b. Dougy Center Fee Reduction Request – Lauren moved for a 50% reduction in the fee. Jake Seconded the motion. Motion passed. Loren moved to strike the reduction for all feed. Sara seconded the motion. Motion passed.
- c. Linton PRCA Rooms – Loren moved to only pay for room this year to the PRCA. Lauren second the motion. Five yes one no. Motion carried

7. Good of the Order

- a. Check Signers
 - i. December 4 _Raeline and Matt__
 - ii. December 19 _Fair board_
- b. Board Member Comments - none

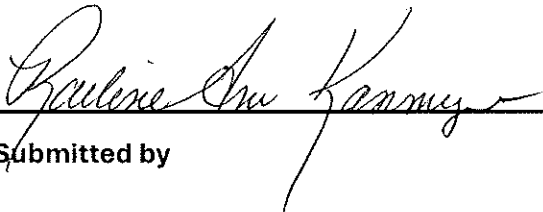
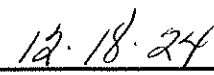
8. Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents. Moved to Executive session at 5:44pm. Returned to regular session at 6:22 pm

Loren B moved for Brian Crow to receive updated modification to his comprehensive employee contract retroactive to October 24. The motion was seconded by Sara. Motion carried.

9. Next regular fair board meeting on Wednesday, December 18 – Horning Hall.

10. Adjourn

Meeting was adjourned at 6:24 pm.

Submitted by Date