



CLACKAMAS COUNTY FAIR BOARD

Wednesday, February 19, 2025

4:30 PM – Horning Hall

Minutes

1. Call to Order

- a. Roll Call – President Matt Bunch called the meeting to order at 4:32pm. Present were Secretary Raeline Kammeyer, Directors Kristin Downs, Jake Wilson, and Sara Magenheimer. Executive Director Brian Crow. Excused were directors Loren Bell and Lauren Humphreys.
- b. Guests – Clay Rhodes from the Rodeo Committee and Katie Montecucco from the Rodeo Court.
- c. Addition of Late Items - none

2. Communications

- a. Correspondence - none
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. People wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all)
Clay Rhodes reported to the board about the goals of our Rodeo Queen Naomi and her goals. She has done an excellent job representing the Event Center and Rodeo.

Katie Montecucco reported that Queen Naomi has participated in since becoming our queen. Katie submitted a list of all the events that she has reached out to and attended. Reminder about the Coordination for the Queen will be Saturday March 8, 2025, in the Main Pavillion.

- c. Presentation from Outside Groups - none

3. Consent Agenda

- a. Minutes from January 2025, Fair Board Meeting – Jake moved to approve the minutes as presented. Kristin seconded the motion. Motion carried.
- b. December Financials - Information – Reviewed the financial statements as presented. There were no questions
- c. January Check Register - Information - reviewed the Check Register. No Questions

4. Updates

- a. Executive Director Report
 - i. Employee Manual – Fair board is to review the Manual for approval at the next meeting.
 - ii. Crisis Communication Handbook – Reviewed the handbook, there were no questions.
 - iii. OFA Day at the Capitol iv. OFEA Seaside – Brian will be attending this
- b. Fair Board Individual Reports – Matt and Brian have applied for funds for bleacher replacement in the Rodeo Arena.
- c. Fair Board Committee Reports
 - i. Update on building project – Progress is being made.
 - ii. Rodeo Committee – Clay requested that we considered supporting Queen Naomi to the NFR Competition at Las Vegas. Naomi would be an outstanding candidate.

iii. Rodeo Committee President Comments – Clay reported that they have submitted a letter on the funding for improvements that need to be done and are working on scheduling the various events.

d. Commissioner’s Report - none

5. Old Business

- a. Strategic Plan - Ongoing
- b. Appointment Policy – Approved by Fair Board
- c. Clackamas ESD Agreement -Sara moved to approve the ESD Agreement. Jake seconded the motion. Motion carried. Brian will forward the agreement for signatures.

6. New Business

- a. Mayor Hodson Request for Warming Shelter – Sara is going to contact the Mayor about his request
- b. Tent Purchase – 40x80 T-structure \$28,000 – Discussion and we decided to pass on the purchase.
- c. PRCA conference – Jake moved to send Queen Naomi to the next NPR. Bail Jake moved to send Queen Naomi Bailey to the next NPR does not exceed \$800. Sara seconded the motion. Motion carried.

7. Good of the Order

- a. Check Signers
 - i. March 5 ___Matt___ March 19 __Fairboard__
- b. Board Member Comments - none

8. Joint Fair Board and County Commission meeting on Wednesday, March 19 – Horning Hall.

9. Adjourn – Meeting was adjourned at 6:20 pm.


Submitted by

3.19.25
Date