

CLACKAMAS COUNTY FAIR BOARD

January 21, 2026

4:30 PM – Horning Hall

Minutes

1. Call to Order

- a. Roll Call – Meeting was called to order by President Matt Bunch at 4:32pm. Present were Vice President Loren Bell, Secretary Raeline Kammeyer, Directors Jake Wilson, Sara Magenheimer, Kristin Downs, excused was Lauren Humphreys. Staff present were Brian Crow CEO.
- b. Guests – Laura Edmonds from Clackamas County Economic Development Manager, Clay Rhodes and Katie Montecucco from Rodeo Committee, Canby FFA Advisor Paige Orelski, members President Johnah Wanner and Sentinel Tristyn Cruz.
- c. Addition of Late Items - none

2. Communications

- a. Correspondence
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all)
- c. Presentation from Outside Groups - Johnah and Tristyn of the Canby FFA gave a presentation of the various activities that the members participated in. They have 45 active members and are growing in numbers. They are asking for the use of the 4-H Hall or the Main Pavilion for their annual banquet that will be held on May 30, 2026.

Kristin moved to have the Canby FFA Banquet on May 30th in the 4-H Hall at no cost. Sara seconded the motion. Motion passed unanimously.

3. Consent Agenda

- a. Minutes from November 2025 Fair Board Meeting – Loren moved to accept the minutes as presented. Kristin seconded the motion. Motion carried.

b. October/November Financials – Loren moved to approve the Financials as presented and Sara seconded the motion. Motion passed unanimously.

c. December Check Register – Board reviewed the register and there were no questions or concerns.

4. Updates

a. CEO Report –

i. Received an award for 30 years of continuous membership from insurance.

ii. We were not awarded the solar and backup battery grant notified today that we had been working with Kelly Harms.

iii. Winter Fair was cut short due to the windstorm and damage. Even with the closure to storm damage, we were in the black and waiting on possible insurance coverage on lost revenue and replacing some of the damaged lighting/displays.

iv. Building damage update on the poultry building and the shop. It appears they will not need to be condemned, so working through on what repair is needed with the county. Shoring things up in case of snow/ice load while working through repair. First estimates were \$300k in damage. Still awaiting what the exact insurance coverage will be to better understand options and the next steps to consider.

v. Two team members (Benjamin Rivera Gomez and Demetrio Rivera) retired in December.

vi. Have hired someone to join the maintenance team and looks to be a good fit for the group.

vii. Had a water main break a few weeks ago in front of the shop. Out of water a few days but got it fixed.

viii. Brian joined the Canby Sync group of leaders in the community and is looking forward to that.

b. Fair Board Committee Reports

i. Update on building project

1. Trench drain solution is complete and moving again. We are still not sure who is paying for it all, but it is clearly an error not at fault of the Fair so we will continue to push for this to be covered by parties

responsible for the delay. Appears to be over \$200,000 in total for the changes and delays.

- 2 Final rebar installation was completed and having to double check vapor barrier that blew off during the windstorm. The slab pour is scheduled on Feb 9th and 18th.
- 3 New finish date is early October which is now pushed out enough that temporary occupancy during fair is now unlikely.

ii. Rodeo Committee – Katie Montecucco is looking for help with social media. Has some possibilities but still looking for help. March 14th is the coronation for the Rodeo Court. Set up will be on the 11th for those who want to help. Preorder tickets for lowest price are on sale now and still looking for donations for the event.

Loren reported that attending the National Rodeo Finals is a wonderful experience for Rodeo Committee members and board members. Participants from all over the states shared ideas and gave presentations that people can consider using. Kristin and Lauren also attended this event, and Kristin was impressed on how much knowledge she gained from the other participants and time she shared with our Rodeo Committee members. Discussed moving VIP area and the bleacher project

Appreciate anyone's support of 2026 Queen Jordan at any of the events that she attends as a representative of Clackamas County Fair and Rodeo.

iii. Rodeo Court – Katie read a letter from 2025 Queen Naomi Bailey about how she thanks the board for letting her attend the PRCA Convention at the National Finals Rodeo and the Miss Rodeo America Pageant that was a dream come true for her. It gave her a "behind the scenes" experience and invaluable connections.

iv. Strategic Plan – Jake will have the next step for the board in February. A few follow-ups have taken longer than planned.

v. Foundation Report – Raeline reported that the Foundation has sent a \$300K check to the fair for agricultural related projects.

- c. Commissioners Report – Commissioner Schraeder has been named the new liaison to the fair

5. Old Business

a. Appointment Policy – Loren moved to accept the policy on Fair Board Appointments be having public posting for consideration to serve through submission of application, review of application, interview and recommendation Kristin seconded the motion. Motion was approved.

6. New Business

a. Board Elections – Loren Bell was nominated for the position of President, passed unanimously.

Jake Wilson was nominated for the position of Vice President, passed unanimously.

Raeline Kammeyer was nominated for the position of Secretary, passed unanimously.

b. Rodeo Committee Charter Review - Loren moved to approve the Rodeo Committee Charter with the updates as noted. Jake seconded the motion. Motion passed.

c. FB/Rodeo Committee Agreement Review – Brian reviewed the MOU to clarify the expense coverage for the PRCA Conference and events. Loren moved to approve the MOU and Kristin second to approve it as presented. Motion passed unanimously.

d. Evergreen Expo Rental Pricing – Brian presented comparable pricing of other event centers with his recommendation of pricing. This can be reviewed due to what options such as peak season or off season. Prices do vary based on the type of event such as tickets being sold, alcohol sold, livestock shows, concerts, etc. Such considerations will be brought to the attention of the Fair Board with Brian's recommendation. Loren moved to accept the initial proposed pricing as presented. Kristin seconded the motion. Motions passed unanimously.

e. Bleacher Bid Discussion - We currently have \$750K funds available for the new rodeo bleachers. We need an additional \$221K to close the gap on the lowest bid. We cannot award the bid by regulations until we close the gap.

f. Signer for retainage account – Matt moved to appoint Loren to be the signer for retainage account. Kristin seconded the motion. Motion carried.

7. Good of the Order

a. Check Signers

i. February 4 ___Kristin_____

b. Board Member Comments – Kristin was very impressed by the PRCA that was held in Las Vegas. She highly recommends board members to attend this event.

Matt thanked the board as the outgoing President and remain as a Director on the Fair Board. He is currently our District 51 House Representative.

8. Next regular Fair Board meeting Wednesday, February 18, 2026, Horning Hall.

9. Adjourn meeting was adjourned at 5:54pm.


Submitted by


Date