

CLACKAMAS COUNTY FAIR BOARD

February 25, 2026

4:30 PM – Horning Hall

Minutes

1. Call to Order

- a. Roll Call – Meeting was called to order by President Loren Bell at 4:35pm. Present were Vice President Jake Wilson, Secretary Raeline Kammeyer, Directors Kristin Downs and Sara Magenheimer. Excused absence were Directors Lauren Humphreys and Matt Bunch, Office staff was CEO Brian Crow of the Event Center.
- b. Guests – Katie Montecucco from the Rodeo Court/Committee, Dan Johnson and Laura Edmonds from the County.
- c. Addition of Late Items - none

2. Communications

- a. Correspondence – Thank you letter from the Kiwanis of Canby for the use of our building for the Food and Toy Drive. Letter from the State of Oregon stating that we have completed our Coronavirus State Fiscal Recovery Fund.
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none
- c. Presentation from Outside Groups - none

3. Consent Agenda

- a. Minutes from the January 2025 Fair Board Meeting – Sara moved to approve the minutes as presented. Kristin seconded the motion. Motion carried.
- b. December Financials – Sara moved to approve the financials after review. Kristin seconded the motion. Motion carried.
- c. January Check Register – Fair Board reviewed the check register and there were no questions.

4. Updates

a. CEO Report – Brian reported that Kelly Harms and himself are still working on various grants for the Event Center. We are still waiting on the insurance from the storm that damages our buildings. County is looking at bids for repairs to our buildings. Working on various repairs on the Caretakers house. There were minor repairs to the roof on Caroline’s rental house. Maintenance crew is cleaning up for the spring season.

b. Fair Board Committee Reports

i. Update on building project – October 13th is the targeted date for completion of the building project. All the concrete has been poured. March 9th is the start of erection of metal. Fair Board appreciated Brian’s work pushing back on the change orders that are out of bounds. Kristin is joining Jake and Brian on the weekly updates on the building. Discussed the lobby area in the building as to the décor inside and the display of the service awards.

ii. Rodeo Committee -Coronation is on Saturday March 14th in the Main Pavillion. The Vip area is not moving this year. The Sponsorship Appreciation dinner is scheduled for August 1st. This is something new to thank the sponsors and is led by Hanna Russell. There were various reports given by the committee on their progress for events coming up. Brian updated that the new bleachers will not arrive until after our Rodeo this year.

iii. Rodeo Court – Queen Jordyn has a very busy schedule and is working on getting donations for the auction for the Coronation.

iv. Strategic Plan – Jake is making progress on the reports. They are coming together.

v. Foundation Report- Meeting in late April

c. Commissioners Report – nothing to report

5. Old Business

a. no old business

6. New Business

a. OPB request – Discussed continuing to not make exceptions but to offer in-kind trade to advertise the Clackamas County Fair and Event Center for part of the fee for renting a facility. Brian will contact them.

b. County IGA Amendment – Multipurpose Building – Dan Johnson and Laura Edmonds discussed the additional loan of \$2.5 million for the new building.

i. discussed possibility of increasing it to \$3 million, but that would require a different approval process that could be denied, Plus the repayment process would be changed to a higher rate.

ii. the 15-year term payment can't be paid off earlier than 10 years

iii. the loan payment will be \$20k per month and we must also always maintain \$250k balance with the county the loan is outstanding which is used to pay the balance each year.

iv. About \$600k going into the TLT account each year.

Kristin moved to accept the Amendment from the county for the loan toward the new building. Jake seconded the motion. Motion carried.

7. Good of the Order

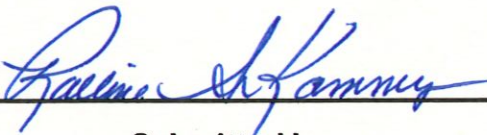
a. Check Signers

i. March 4 ___Loren Bell___

b. Board Member Comments – Kristin commented on how difficult it has been for Brian to oversee the building project and the event center at the same time. The Fair Board realizes how complex it has been with little or no guidance from the County.

8. Next regular Fair Board meeting Wednesday, March 18, 2026, Horning Hall.

9. Adjourn - Meeting was adjourned at 5:40pm.



Submitted by

3-28-2025

Date