

# **CLACKAMAS COUNTY FAIR BOARD**

**March 28, 2026**

**4:30 PM – Horning Hall**

## **Minutes**

### **1. Call to Order**

- a. Roll Call - Meeting was called to order by President Loren Bell at 4:35pm. Present were Secretary Raeline Kammeyer, Directors Kristin Downs, Lauren Humphreys, Matt Bunch and Sara Magenheimer. Excused absence was Vice Present Jake Wilson. Office staff was CEO Brian Crow and Hanna Russell of the Event Center.
- b. Guests – Martha Schader, Clackamas County Commissioner and Sara Eckman from Clackamas County
- c. Addition of Late Items - none

### **2. Communications**

- a. Correspondence – Letter was sent out from Katie Montecucco to thank the board about all the support at the Coronation Ceremony for our Rodeo Queen Jordyn.
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none
- c. Presentation from Outside Groups - none

### **3. Consent Agenda**

- a. Minutes from February 2025 Fair Board Meeting – Matt moved to approve the minutes as presented. Sara seconded the motion. Motion carried.
- b. January Financials – Matt moved to approve the January financials. Kristin seconded the motion. Motion carried.
- c. February Check Register – Information was reviewed and Kristin asked for clarification on the petty cash fund. Brian clarified the question that Kristin had.

### **4. Updates**

- a. CEO Report - Brian cannot hire a contractor to work on the damaged buildings because the insurance company that the county hasn't given us permission. Timeline in getting close for using the buildings during County Fair. It has been over 3 months since the damage. Budget is being worked on. Kristin and Lauren will review the budget with Brian and report back to the Fair Board.

Brian is working on various grants. Work on the Caretaker's House is being done. There will be no temporary occupation of the facility during the fair. We will have to set up tents like we did for the 2025 fair. Working on trip hazards.

Brian is declining a change order of \$180,000. He explained the reasoning citing the contract that we have with Inline. Clarification and questions that Brian sought from the county were not responded to. There was no response from the County after Brian contacted them several times. Brian stated that once the building was completed, it then becomes that property of Clackamas County.

**b. Fair Board Committee Reports**

- i. Update on building project – Concrete slab has been poured, working on drainage, moving steel into position
- ii. Rodeo Committee – Loren reported about the Coronation and reviewed upcoming events that they are planning. They also placed 7<sup>th</sup> out of 32 entries in the Chili Cook Off that was held on 2/6/2026. Hanna is working on Military Appreciation night. Working on getting new sponsors and ways to showcase the 2026 Rodeo.
- iii. Rodeo Court – Coronation for Queen Jordyn went well.
- iv. Strategic Plan – Jake is working on this plan.
- v. Foundation Report – Foundation will be meeting after April 15<sup>th</sup> at the Bell Building.

c. Commissioners Report – Working on various projects and the County Budget.

**5. Old Business**

- a. none

**6. New Business**

a. Funding Ideas – Brian reported that we are about \$1 million short of funding the completion of the building. He suggested that we sell the names of our buildings and areas to raise the funds needed for completion. Matt would like for us to move forward with the renaming of the buildings or areas of the fairgrounds. We need to communicate to the public about this so that they are informed. Matt moved to have Brian move forward for possibilities including commercial funding for the completion of the building. Kristin seconded the motion. Motion carried.

b. Sponsorship/Naming Rights – Do we look at more buildings to sell naming rights? Loren suggested that we look at renaming all our buildings or areas for funding. Fair board agreed.

**7. Good of the Order**

a. Check Signers

i. April 3 \_\_Lauren\_\_ & \_\_Kristin\_\_

ii. April 17 (afternoon) \_\_\_\_\_

b. Board Member Comments – Everyone that attended the Coronation thought it was very well attended that the food was outstanding.

**8. Next regular Fair Board meeting Wednesday, April 15, 2026, Horning Hall.**

**9. Adjourn – Meeting was adjourned at 5:46 pm**

  
Submitted by

4-15-2026

Date