



CLACKAMAS COUNTY FAIR BOARD

April 15, 2026

4:30 PM – Horning Hall

Minutes

1. Call to Order

- a. Roll Call – Meeting was called to order by Loren Bell at 4:32pm. Present was Vice President Jake Wilson, Secretary Raeline Kammeyer, Directors Matt Bunch, Kristin Downs and Sara Magenheimer. Excused was Director Lauren Humphreys.
- b. Guests – Laura Edmonds from Clackamas County Economic Development Manager.
- c. Addition of Late Items - none

2. Communications

- a. Correspondence - none
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. People wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none
- c. Presentation from Outside Groups - none

3. Consent Agenda

- a. Minutes from the March 2025 Fair Board Meeting – Matt moved to approve the minutes as presented. Jake seconded the motion. Motions carried on unanimously.
- b. February Financials – Board reviewed the February Financials as presented. Matt moved to approve the financials as presented. Kristin seconded the motion. Motion carried unanimously.
- c. March Check Register – Board reviewed the check register. Asked for clarification on who or what Washington Lady Hawks. Brian clarified who they were.

4. Updates

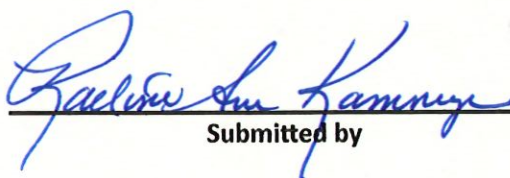
- a. CEO Report – Brian reported on the insurance claim on the storm damage we sustained in December. Storm damage is to pay out \$203K by insurance. Depreciation is \$140K depreciated so cost to repair the damage is approximately \$400K. County is going to manage the work with the County Engineers and then put the requirements for repairs out for bid. Depending on the result it will determine if we can do the repairs in the house or need to send it out to bid. The question remains that if we have to send it out for bid and the insurance payout doesn't cover the total repairs, who pay for the gap? Brian is contacting FEMA since the storm was declared a disaster to see if there is financial support for us to make repairs. Working on bleacher project with the National Guard to construct the bleachers this fall. We need to design bleachers placements.

Brian will be presenting to the Rotary Club at the State Fairgrounds on Friday.

b. Fair Board Committee Reports

- i. Update on building project – Steel frame and building is going up. Timeline is more solid to make the October 15 deadline for completion. Many RFI's and change orders may impact on the cost of completion. We are questioning some of the change orders.

- ii. Rodeo Committee – Loren reported that the Committee is working on updating their policies. They are considering having Mini Bulls as a possibility on Friday and Saturday shows. They are reviewing their budget and researching and offering an NFR Watch Party as a fundraiser. Reviewing and updating their Master Plan. They are also reviewing First Responder Night and what that may look like.
 - iii. Rodeo Court – Kate Montecucco sent a report to the Fair Board with a list of the various events that Queen Jordyn will attend
 - iv. Strategic Plan – Jake reported that he will ask to see if Michelle can come back to present the finding which she complied. She will suggest the next steps. Possibility of suggesting on the building and facilities improvements. Jake will be sending out documents and reviews for our next step.
 - v. Foundation Report – Meeting will be April 20 at 5:30 pm at the Bell Building in Canby.
 - c. Commissioner’s Report – They are all attending a conference.
- 5. Old Business**
- a. none
- 6. New Business**
- a. Intergovernmental Agreement amendment 1 - Discussed the changes in the agreements. The changes will add clarity and update some formatting but no substantial changes to the original intent previously discussed. Question about the last paragraph around the meeting and if these refer to the regular OAC meetings or if this is another meeting. Getting clarification. Brian will email and create a written document with the clarification. Matt moved to approve the amendment with the concerns addressed. Jake seconded the motion. Motion carried unanimously. Loren will sign the amendment.
 - b. Tile Sponsorships – Create a Tile Subway wall with engraved sponsors on the tiles. There will be two sizes. Cost for tiles will be \$500 for small and \$1000 for large. Sara moved to approve the Tile Fundraising and to move forward with it. Kristin seconded the motion. Motion carried unanimously.
 - c. Funds for building – Brian and Loren to meet with Gary and discuss options on funding. Brian is researching options on bank loans and has upcoming meeting. Brian will also discuss with InLine any engineering options still available that could be delayed for a time.
 - d. Shirts – Kristin has researched the options for shirts for the female fair board members that would match the male members. She found three options that are offered as short/long sleeves. Brian said that we would have to coordinate with Hanna about sizing.
- 7. Good of the Order**
- a. Check Signers
 - i. May 4 __Loren__ May 19 __Raeline__
 - b. Board Member Comments - none
- 8. Next regular Fair Board meeting Wednesday, May 20, 2026, Horning Hall.**
- 9. Adjourn – Meeting was adjourned at 6:06 pm**



Submitted by

5.20.26

Date