



## CLACKAMAS COUNTY FAIR BOARD

4:30 PM – Horning Hall

### Minutes

#### 1. Call to Order

- a. Roll Call – Meeting was called to order by President Loren Bell at 4:30 pm. Present were Vice President Jake Wilson by ZOOM, Secretary Raeline Kammeyer, Directors Matt Bunch Kristin Downs, and Lauren Humphreys. Sara Magenheimer was excused absence. Staff present was CEO Brian Crow
- b. Guests – Laura Edmonds from Clackamas County Economic Development Manager, Dan Johnson from Clackamas County and Citizens Lacey Allen, Tiffany Baumhardt, Tammy Johnson, Sherry Copeland, Megan Baunhardt and Jim Allen
- c. Addition of Late Items - none

#### 2. Communications

- a. Correspondence - none
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) – Citizens present offered concerns about selection of replacement of the Livestock superintendent.
- c. Presentation from Outside Groups - none

#### 3. Consent Agenda

- a. Minutes from the April 2026 Fair Board Meeting – Matt moved to approve the minutes as presented. Kristin seconded the motion. Lauren abstained due to excused absence. Motion carried.
- b. March Financials – Kristin moved to approve the financials as reviewed and presented. Matt seconded the motion. Motion carried
- c. April Check Register – Board reviewed the Check Register.

#### 4. Updates

- a. CEO Report – Brian reviewed the storm damage and insurance updates. Working on details for repairs and it looks like the county and fair team will take on the repairs of the facilities. This will be a tremendous saving in cost. Current date of repairs is targeted by August 1. Tent is on hold just in case.  
Brian is researching various types of materials to control the dust on driveways and adding gravel to the boneyard.  
We are currently searching for the sewer connection behind the grandstands.  
Repaired and graveled portions of the Winekiff lot where it had been damaged during construction.  
Working on the new bleacher project at the Rodeo Arena. Looking at construction in late 2026 through early 2027.  
Upcoming events are Ren Fair is moving in. Jordon Family Circus is this week and Harefest is in July. Preparation for fair is underway.
- b. Fair Board Committee Reports
  - i. Update on building project – The Rafters have been completed and ready to install the roofing material. This misplaced column has been dealt with and didn't impact

the schedule. There are five crews working on site to meet the October 30 completion date.

Enrolling in Energy Trust of Oregon for Natural Gas for possible rebates.

County sent over person for environmental for inspection in prep site for possible grant for generator.

Not wrapping the entire building with Tyvek as there is already a barrier in the siding material that will save us \$50,000.

Challenges – Waiting on some components that could create a schedule delay

Reviewing change order of \$78,000 in pending

Working on large work order changes with delays between LRS and Inline.

Dan Johnson shared that we have received an additional \$600,000 of ARPA funds towards the building. The Fair is working on other options.

- ii. Rodeo Committee - There was general discussion around prepping for the fair and rodeo grounds. Hanna Russell is updating the program with 250<sup>th</sup> year celebration.
  - iii. Rodeo Court – Queen Jordyn is busy attending various events throughout the region.
  - iv. Strategic Plan – Jake emailed summary for the board to review with planning a meeting for the proposed next steps.
  - v. Foundation Report – Next meeting will be held on July 13 at 5:30pm at the Bell Building
- c. Commissioners Report – Received confirmation on the load from the stat and it has been accepted.

#### 5. Old Business

- a. none

#### 6. New Business

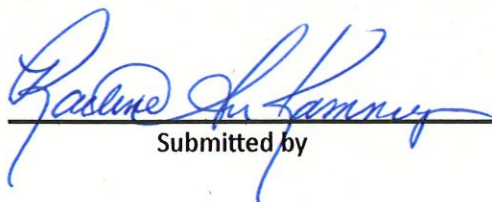
- a. Add Megan Meisner, Finance Director, to all Columbia Bank accounts. Brian requested that Megan be added to the bank accounts. The problem that has occurred is that when Megan calls the bank, they will not talk to her about the account. Check signing will still be one or two fair board members or one staff member. Lauren moved and Kristin seconded the motion. Motion carried.
- b. Memorial Garden – Brian would like to name an area by the new building for recognition of Caroline's 30 years of service. It was suggested not to call it a Memorial Garden.
- c. Jake, Lauren and Raeline will join Brian for the review of our budget. Brian will send out various dates for options.


#### 7. Good of the Order

- a. Check Signers
  - i. June 4 \_\_Raeline\_\_
- b. Board Member Comments

#### 8. Next regular Fair Board meeting Wednesday, June 17, 2026, Horning Hall.

#### 9. Adjourn – Meeting was adjourned at 5:24pm

  
Submitted by

  
Date