

CLACKAMAS COUNTY FAIR BOARD

June 17, 2026

4:30 PM – Horning Hall

Minutes

1. Call to Order

- a. Roll Call – Meeting was call to order by President Loren Bell at 4:30pm. Present were Vice President Jake Wilson (by phone) Secretary Raeline Kammeyer, Directors Kristin Downs and Lauren Humphreys. CEO Brian Crow was present. Excused were Directors Matt Bunch and Sara Magenheimer.
- b. Guests – Katie Montecocco (Rodeo Court Advisor) and Gary Warren of the Rodeo Committee.
- c. Addition of Late Items - none

2. Communications

- a. Correspondence - none
- b. Citizen Testimony (The Chair of the Fair Board will call for statements from citizens regarding issues relating to the Fairgrounds and Event Center. Persons wishing to speak shall be allowed to do so. Testimony is limited to three (3) minutes. (Comments shall be kept respectful and courteous to all) - none
- c. Presentation from Outside Groups - none

3. Consent Agenda

- a. Minutes from May 2026 Fair Board Meeting – Lauren moved to approve the minutes as presented. Kristin seconded the motion. Motion carried.
- b. April Financials – Board reviewed the April financials. Kristin moved to approve the financial packet as presented. Lauren seconded the motion. Motion carried.
- c. May Check Register – Reviewed the May Check Register. There were no questions from the board.

4. Updates

a. CEO Report – Brian reported that the Renaissance Fair is the current event on the fairgrounds. The Budget was reviewed and was submitted to the Fair Board for approval and questions. He is currently working on the positioning of the Bleacher replacements for the Rodeo Arena. He is also investigating the possibility of a VIP platform, but cost is a concern. Summer help program has started to get the grounds ready for fair. He also presented his recommendations for increase in Rental Rates for the buildings and areas on the Fairgrounds.

b. Fair Board Committee Reports

i. Update on building project – The building is fully banded. Looking at constructions of storage decking, sidewalks and other fixtures. Completion date is set for October 21. Any delay of all the various areas such as plumbing, electrical or building could cause a ripple effect that might cause completion of building.

ii. Rodeo Committee – Working on Budget projects, work dates for getting the grounds ready for fair. Consideration of a joint meeting in October with Fair. Suggestions for the July 4th parade with the Fair Board riding in the parade. Next year will be the Rodeo's 70th year. Sponsorship Dinner invitation was sent out by Hannah. It will be August 1 at 5:30 pm on the Main Lawn.

iii. Rodeo Court – Queen Jordyn is very busy with attending various events. A summary of the various events that she will be attending was shared with the fair board. Applications for next year's court are available online.

iv. Strategic Plan – Jake presented Strategic Plan Summary to the Fair Board. Went over the Mission and Vision Statement and will consider them for approval at the next meeting. Also made suggestions for staff to review concerns, improvements or general input on the various areas and buildings for consideration.

v. Foundation Report – Meeting will be on July 13, 2026, at the Bell Building at 5:30 pm.

c. Commissioners Report - none

5. Old Business

a. none

6. New Business

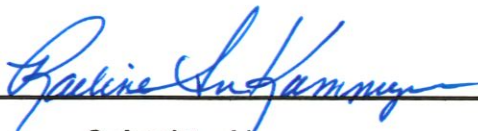
- a. FY 26/27 Budget – Lauren moved to accept the Budget as presented. Jake seconded the motion. Motion carried.
- b. Price Increases for Rental Rates – Raeline moved to approve the increases of Rental Rates as presented to the Fair Board. Kristin seconded the motion. Motion carried.

7. Good of the Order

- a. Check Signers
 - i. July 3 __Kristin__
 - ii. July 17 (potential) __Raeline__
- b. Board Member Comments – Kristin complemented Brian about the Tour of the new building that he conducted. It was very informative. Jake went to the Sprague Rodeo.

8. Next regular Fair Board meeting Wednesday, July 15, 2026, Main Pavilion. Joint meeting with County Commissioners. (Lauren will not be able to attend)

9. Adjourn – Meeting was adjourned at 5:46pm


Submitted by

7.15.2024

Date